

ACADEMIC INTEGRITY

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HOW TO CREATE AN ENVIRONMENT FOR ACADEMIC INTEGRITY IN YOUR CLASSROOM.

Why should you report violators of the academic integrity policy?

- By reporting the student you are providing them an opportunity to take responsibility for their actions.
- By reporting the student you allow the student the opportunity to learn from poor decision and their personal ethics.
- Reporting violators will strongly discourage the behavior and protect the honest students.
- Reporting violators allows the Office of Judicial Affairs to track and assist the students in their learning process.

FALL 2003 STATISTICS

CHEATING	22
PLAGIARISM	52
TOTAL	74

ORIGINATING UNIT ACADEMIC INTEGRITY POLICY VIOLATIONS	
Applied Science & Arts	6
Business	4
Engineering	21
Housing	1
Humanities	14
Science	26
Social Science	1

- Setting the tone for academic integrity the first day of class is essential. Creating an environment that expectations are crystal clear through explanation and discussion, academic integrity can be maintained.
- The course greensheet gives you the opportunity to clearly spell out all of your expectations for your class. Academic integrity is essential to the mission of San José State University. You should include a statement about what constitutes dishonesty in your class and provide your students with a list of the possible consequences if they make the choice to violate the academic integrity policy. Please feel free to use the following statement in your syllabus without citation:



Academic integrity is essential to the mission of San José State University. As such, students are expected to perform their own work (except when collaboration is expressly permitted by the course instructor) without the use of any outside resources. Students are not permitted to use old tests, or quizzes when preparing for exams, nor may they consult with students who have already taken the exam. When practiced, academic integrity ensures that all students are fairly graded. Violations to the academic integrity policy undermines the educational process and will not be tolerated. They also demonstrate a lack of respect for oneself, fellow students, the course instructor, and can ruin the university's reputation and the value of the degrees it offers. We all share the obligation to maintain an environment which practices academic integrity. Violators of the academic integrity policy will be subject to failing this course and being reported to the Office of Judicial Affairs for disciplinary action which could result in suspension or expulsion from San José State University.

- Including the definitions of plagiarism and cheating on the greensheet is equally important due to the fact that many students have their own ideas of what defines plagiarism and cheating. Plagiarism and cheating definitions, please refer to the academic dishonesty policy S98-1 which can be found at <http://www2.sjsu.edu/senate/plagiarism/policies>.
- Each course and instructor are, unique so feel free to make all necessary changes so the statement reflects your views and expectations.

Please make note.....

- The reporting form has changed as of January 2004. Please call the Office of Judicial Affairs at 4-5985 if you would like to request an electronic copy.

PRESENTATIONS

The Chief Judicial Affairs Officer is available to do presentations for your class.

Topics include:

- The University Judicial Process
- The Student Code of Conduct
- Academic Ethics

Please call 4-5985 to schedule a presentation.

*Successful people
succeed because
they learn from
their failures.*

-Bettina Flores

2002-2003

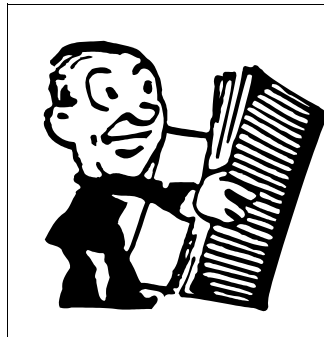
186 Students were reported for violating the Academic Integrity Policy

This newsletter was developed to assist faculty in dealing with the increasing lack of academic integrity on this campus.

Contributions and suggestions are welcome. Please contact the Office of Judicial Affairs with your comments at 4-5985 or at judicialaffairs@sjsu.edu

THE PATH TO ACADEMIC INTEGRITY

There are several steps that you can take during the first day of class to help students understand the importance of academic integrity. This information is provided to guarantee that students receive the necessary information concerning academic integrity at San José State University.



- Discuss the importance of a college degree and what it means to be a SJSU student.
- Explain the Academic Integrity Policy (formerly known as the Academic Dishonesty Policy) on cheating and plagiarism.
- Cheating (abridged): Any act to obtain credit for a course by using dishonest, deceptive, or fraudulent means. This includes copying on tests or assignments, giving answers to other students, altering grades, and working with other students on individual assignments.

Plagiarism (abridged): Presenting someone else's work as your own. This includes copying from sources without citing and claiming someone else's original works or ideas as your own.

- Explain any additional rules or requirements that you may have for your course.
- Explain the consequences of cheating and the reporting procedures for violations to the academic integrity policy. First explain that the student will have to meet with you to discuss the situation. Also explain that the consequences can range anywhere from a warning to an "F" in the course. Explain that you will then submit a form stating the offense to the Office of Judicial Affairs. Add that this office may add administrative sanctions, which may include probation, suspension, or expulsion.
- Describe the feelings that you have about academic dishonesty and what dishonesty does to a student not only now but in the future with jobs, ...etc
- Inform your students about the different sources available to them on campus. The Learning Assistance Resource Center (SSC 600), the Disability Resource Center (ADM 110) educational counseling (ADM 201) are available if help is needed with an assignment.

Here's what we're working on....

- Check out our updated website mid February, 2004 at http://sa.sjsu.edu/judicial_affairs/index.jsp. You will find many useful resources.
- We will be administering a survey on student's and faculty's attitudes towards academic dishonesty in spring 2004.
- We will be working on putting together an academic integrity week for the fall 2004.